



# **AGISTMENT**

## **BOOKLET & CONTRACT**

**Table of Contents:**

About Us .....3

Agistment at High View – How it Works .....4

Our Fencing .....4

Our Water .....4

Our Shelters .....4

Our Other Business/s.....4

Contacting You / Communication .....5

Payment.....5

Prices .....7

Agistment Options:.....6

Extra Benefits.....7

Access to the Indoor Arena: .....8

Riding on the Property .....8

Wash Bay .....8

Pasture Maintenance .....8

Supplementary Feed: .....9

Worming:.....9

Vaccinations: .....10

Extra Services Costs .....10

Rules, Terms and Conditions .....11

In the Event of a Horse’s Death.....11

Agistees Responsibilities .....12

General Notices .....14

In Case of Emergency .....15

In Case of Fire .....16

High View Horse Complex .....17

Horse Owner Veterinary Release .....19

## About Us

At High View we offer agistment designed with the horses' welfare as first priority, and the care of the land as a close second. All horses are maintained in safely fenced paddocks and yards with minimal to no plain or barbed wire, horse safe gates and no sharp angled corners.

High View is ideally situated, close to the beach (ride there in an hour or float in 10 minutes), access to the rail trail bridle way for safe riding between Levies Point and Commercial road in Koroit and best of all; access to our fully enclosed indoor arena, allowing year round riding any time of day or night. Our wash bay and stables with lights and power also make show preparation so much easier and less stressful.

Dedicated laneways connect the paddock systems back to the main arena building where one of our stables may be used on a short term basis for illness/ injury, extremely bad weather or show prep. Each horse agisted at High View will be allocated half a stable for storage of any feeds, rugs or grooming equipment.

### *Our agistment takes care of the horses by:*

- Eliminating social isolation by pairing them up with at least one other horse with whom they can interact at all times (either directly or at least over the fence). Social isolation can lead to many behavioural issues and goes against every fibre of the horses nature.
- Strictly limiting the use of stables and small area confinement. All horses are maintained outdoors with room to express natural behaviours. Stables are available for hire if required on a short term basis.
- Providing plentiful hay in slow feeder boxes and nets allows constant trickle feeding even when pasture growth is retarded.
- Shelter: Our main weather challenge at High View is the wind. Cold winter rain and wind combined can be particularly brutal. Our specially designed wind break shelters will soon be a feature in all paddock systems. Tree planting is an ongoing project to provide natural shelter.
- Allowing controlled access to a number of paddocks for rotation.

Our agistment takes care of the land by:

- Encouraging a plentiful supply of hay to all animals to reduce grazing pressure, erosion and compaction caused by overgrazing. We ask that all horse owners supply a minimum amount of hay at most times of year (see conditions).
- Providing hard-standing yards at the entrance to shared paddocks. Horses are encouraged to spend time in this area by way of providing all hay, water, salt licks and shelter/ shade in these yards thus easing pressures on grazing paddocks.
- Encouraging the rotation of paddocks regularly, based on grass height and stage of maturity to reduce the chances of overgrazing and associated bare patches. During in very dry periods, a single paddock should be 'sacrificed' to save grazing in the other paddocks and allow quicker recovery once the rain returns.
- Resting paddocks will periodically be mowed, harrowed and sprayed as required. Fertiliser and seed is added where needed after the autumn break spray cycle to fill in any gaps and encourage the establishment of improved grass species.

### *Our agistment takes care of you by:*

- Provision of a storage area for your feed, non valuable grooming supplies and rugs (leave at own risk). Storage consists of ½ a stable per horse
- Access to our 60 x 20m indoor arena as well as the rail trail at the end of the driveway, the beach just down the road, hot wash and stables as required.
- Scheduled property wide worm control – no need to remember when to worm.

## **Agistment at High View – How it Works**

### **Our Fencing**

We have horse safe electric fencing and gates to all paddocks. Fencing consists of the excellent Woodshield plastic coated timber posts at corners and angles, with safely capped steel posts in between on straight runs and steel brace frames at gates. We are using the Gallagher turbobraid poly electric fence rope for high visibility, flexibility, excellent electrical conductivity and above all the very high safety aspect.

Eliminating any plain wire from our paddocks was a first priority in the design process for safety reasons. Electric fencing creates more of a psychological barrier than a physical one and with two electrified wires plus one earth wire we can ensure a strong deterrent to any interaction with the fence. Power to the fence is monitored and tested regularly. If you notice any ticking or obviously dead sections of fencing please notify us immediately.

Our front boundary fence with electric gates ensures the safety of any horse which manages to escape its paddock or get away from its handler.

### **Our Water**

Our paddocks and yards have automatic water troughs fed with bore water. Our bore water is tested and is safe to drink. The water is high in calcium (lime) and can cause some 'scaling' along the sides of the troughs. Algae growth in summer needs to be managed by horse owners with periodic emptying and cleaning of the troughs. Trough blocks may be used to inhibit algae growth if desired.

### **Our Shelters**

Wind break shelters will be constructed in all systems with yards as finances and time allow. Prices will increase marginally once shelters are in place.

### **Our Other Business/s**

At High View we operate three separate arms of the business: Our Agistment, Our Arena hire and Our Holiday Cottages. These ventures mean that there are times of significant traffic in and out of the property.

Around Christmas and January we are very busy with cottages, so paddock maintenance and other non urgent jobs often waits until Feb to get attended to (paddocks get scruffy and weedy at this dry time of year). Holiday makers like to walk around the property and may stop to interact with horses over the gate. All of our guests are warned to follow our strict rules regarding the horses:

- Do not enter paddocks
- Do not feed horses
- Do not interact with horses through the electric fences, only over the gates if horses choose to approach
- No loose outside dogs permitted along laneways between horse paddocks. Dogs on leash permitted.
- Children must be supervised at all times along laneways between horse paddocks

All guests are asked to acknowledge these rules prior to check in through welcome emails and again verbally upon check in. If you notice guests not following these rules, please report to us immediately.

We do offer tours for guests to visit our own horses where they can interact with the horses from within the paddocks but this is strictly limited our own horses and controlled in a way to make those interactions as safe as possible.

## *High View Horse Agistment*

Arena users may occupy the front carpark and stables along the front aisle at times. Please just be respectful of their paid time in the arena and keep noise in the aisles to a minimum.

Occasionally clinics, camps and events are scheduled in the arena which means that all stables and temporary paddocks are allocated. Most of these events require a payment or 'fence sitter' fee, so please be mindful that 'having a look' may attract a fee. I will notify you of upcoming events should you wish to participate and to give you the heads up that the arena will be busier than usual.

### **Contacting You / Communication**

We will need to contact you on a regular basis to advise of worming, vaccination, paddock rotation, visits from professionals and to privately discuss any issues with your horse.

We have a private facebook group with access only for other current agistees to facilitate general notifications and items of interest. This is the easiest and preferred way of distributing these notifications, but if you wish we can contact you privately via email or SMS instead.

Any private conversations will be by phone, by email/ instant messenger or in person.

If you have any concerns or wish to discuss any aspect regarding your horse or our business please do so privately. A phone call or face to face meeting is usually best for airing any grievances.

### **Payment**

End of month statements will be sent privately to your nominated email address. Copies of invoices are also available on request.

Agistment fees must be kept IN ADVANCE at all times and regular payments by direct deposit are preferred. Payment frequency can be either weekly, fortnightly or monthly as preferred as long as the account is maintained in advance and does not fall into arrears between payments. Invoices will be recorded weekly, including extra invoices for arena lights use, hay purchase or extra services with statements sent in the first week of each month to show where your account stands.

If you are unable to pay your account, please discuss with us as a first priority. Failure to pay which allows your account to fall into arrears without any communication may result in you forfeiting your agistment place and being asked to leave the property at short notice. We reserve the right to evict with immediate effect any agister who does not maintain up to date payment of their account.

A bond equal to six weeks of agistment is due upon your horses arrival at High View. This bond will be held by us until such time as you decide to leave the property or will be used to service any debt if we are forced to ask you to leave due to non payment. Failure to pay any outstanding amounts after leaving your agistment place will result in the employment of our debt collection service to retrieve funds owed PLUS the costs incurred by the employment of the collection service.

On arrival, the minimum amount payable is equal to six weeks of agistment (the Bond) plus the number of weeks you intend to pay at a time: i.e if you choose to pay fortnightly then you will need to pay two weeks agistment plus the bond = a total of 8 weeks, if you choose to pay monthly then you will need to pay a total of 10 weeks agistment.

If you decide to remove your horse from agistment at High View, a minimum of two weeks notice is required. Where this is not given, we reserve the right to charge for an additional two weeks agistment in lieu of notice being given. References are gladly given to good agisters for any future agistment places.

## Agistment Options:

### *Two Horse Shared Paddocks*



Our multihorse 'equicentral' paddock systems are designed for two horses or up to three small ponies (or a combination of one horse and two small ponies).

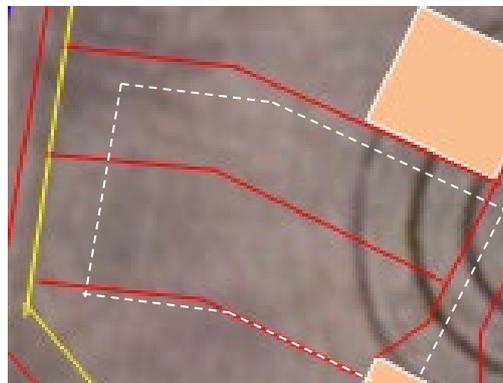
They consist of a central entrance yard (12m x 16m) where hay, water and shelter are located. The yard is surfaced with sandstone gravel or woodchip mulch to prevent mud and erosion with access to three approximately half-acre paddocks available for rotation.

Horses belonging to the same owner may share one of our multihorse systems. If we have two owners happy to arrange hay etc. between themselves, then two horses belonging to two different owners may be paired up to enjoy one of these systems with the cost of hay divided equally between the two.

### *Single Horse Private Paddock System*



*Single horse with Yard*



*Single Horse no Yard*

Our private paddocks consist of two paddocks each around a 1/2 acre with water trough to serve both paddocks. We have one private paddock with a central gravel yard and hay box, the other has two separate gates for access.

All private paddocks have 'over the fence' interaction with one of our loop paddock systems to allow some social interaction.

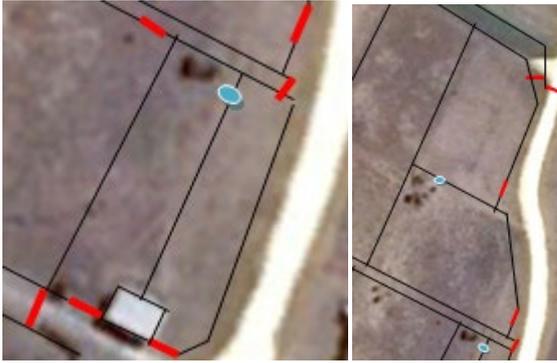
### *Shared Loop and Paddock Systems*



We have two shared loop systems, one can accommodate up to 4 horses (used by myself), the other up to 3 horses. These systems incorporate a loop which goes around the entire perimeter of the system to promote constant movement and allow restriction from grazing whilst not restricting movement or space during high growth periods for pasture.

They suit horses that need careful management of grazing for either weight or metabolic reasons or those people who don't get to ride their horses as often as they would like but want them to get some exercise between visits. The three horse system has a central yard connecting both ends of the loop.

### Temporary Agistment Paddocks



Our temporary agistment paddocks are designed for periods of agistment from one night to a maximum of four weeks (longer where we can rotate between the paddocks). For holiday makers staying with us, these paddocks are located close to our Lodges accommodation with provisions for storage of hay and feed made available in the main arena building. They are often used as rotation paddocks or holding paddocks during dry times or when we need access to other paddocks for maintenance.

If you are going away on holiday and need someone to care for your horse, we can provide a full care service from these paddocks on a temporary basis. Those looking for a paddock to give their own a little relief during wet/ muddy weather, or during spring pasture regrowth or to undertake a weed spray operation have the option to place their horse/s with us to allow this. We have two types of paddock, one a small paddock / large yard with shelter, the other a larger paddock without shelter.

For periods of longer than four weeks please contact us for a quote.

### Prices

Paddock Type	One Horse per week	Two Horse (per horse) per week
Two Horse shared system (shelter)	\$75	\$55
Two Horse shared System (no shelter)	\$70	\$50
3 Horse 4 paddock Shared Loop System (shelter)	\$55 per horse	
Single horse Private (2 paddocks no shelter)	\$60	N/A
Small pony 3 paddock system with shelter	\$70	\$50
Temporary Agistment	\$15 per night	N/A

From time to time we reserve the right to change prices. Written warning will be given of any price increases at least 4 weeks prior to any changes.

### Extra Benefits

We check on all horses at least once each day over the fence. Only immediately obvious problems will be noticed so it is VITAL that you visit and check your horses thoroughly each day unless you request full care services for your horse. **If you cannot commit to visiting your horse each day, please do not seek agistment at High View.**

## **Access to the Indoor Arena:**

Agistees are permitted to ride in the arena free of charge subject to conditions below:

- Bookings made within 24hrs of ride time – Free
  - up to two hours at a time,
  - friends or guests must pay at normal rates
  - limited to **no more** than 4 hours per week
  - lights not included – keep a tally of lights used for charging at the end of each month
- Advanced/ scheduled bookings or those in excess of 4 hours per week must be paid for at time of use: fill out the payment envelopes provided
  - appointments for lessons within an organised lesson day or saddle fittings etc are an exception with no charge except for lights
- There is an option to pay an extra \$10 per week to make advanced arena bookings (capped at 4 hours per week)
- Lights to be paid for and notified whenever used or totalled and notified at the end of each month. – please **DO NOT** leave lights on whilst you are walking your horse to and from the arena.

Bookings must be made through our online booking facility or via text message to secure your time slot. Free arena time is only available if there are no paid bookings already in the system for your desired time.

## **Riding on the Property**

Agistees, are welcome to ride along the laneways between paddock systems.

Please give way to pedestrians and cars.

## **Wash Bay**

Our wash bay is equipped with cold water and cross ties or regular wall ties. Please clean up all manure and empty bottles left after washing.

## **Pasture Maintenance**

Paddocks are available for rotation within each system. We ask that at least 1 paddock is left resting at a time, preferably 2 paddocks resting and one in use for the 2 horse systems. When grass is scarce, it is best to remove horses so as not to stress the plants and ensure quick recovery once the rain comes.

Resting paddocks will periodically be topped, dragged to disperse manure (hot summer months only) or sprayed as necessary to reduce weeds before being allowed to rest and re-grow. Resting pastures that 'get away' from the grazing pressure in spring, growing too long and rank will be slashed if desired to maintain a safe and nutritionally effective growth height or left for summer grazing as you prefer. Extra slashing can be accommodated by request if you are concerned about your horses weight or the risks of laminitis.

Our summer grass growth is poor, so additional hay will be required during the latter part of summer and early autumn to supply around 1.5-2% of your horses bodyweight each day. Providing ad lib hay (or close to it) is highly - recommended to ease grazing pressure and ensure a more consistent supply of grass and preventing overgrazing (leading to weeds, bare patches and long recovery times).

From time to time you may be asked to put your horses into one of our temporary agistment paddocks to allow us to spray or add new gravel to the yard or carry out more extensive maintenance work on the paddocks. You will be given plenty of time and notification if this is the case.

## **Supplementary Feed:**

If you wish to provide a supplementary 'hard' feed to your horse in a shared system with another user, please separate your horse into the yard or current grazing paddock, shutting the other horse/s on the other side of the gate whilst your horse eats. Please remember to open the gate once your horse has finished! Once relationships have been established, if it is clear that the less dominant horse finishes up first, then the gates may be left open for feeding with a large space between the two horses whilst they eat.

We recommend a minimum of at least a vitamin and mineral supplement and a salt block for all horses to make up for nutritional shortfalls in hay and pasture.

## **The Manure Pile**

Any manure from the arena, carpark etc. or if you wish to clean your paddocks, must be placed on the manure pile near the bin on the west side of the carpark. PLEASE only place biodegradable matter in the pile:

- No Bandages, syringes, cotton wool etc.
- No excessive amounts of hay (no full bales or full biscuits – these may be broken up and spread on the grass pad down the west laneway)
- No baling twine, plastic etc.

## **Insurance**

The Horse Owner is responsible for obtaining and maintaining appropriate insurance coverage for the horse(s) during the agistment period.

## **Worming:**

Worming will take place on a regular schedule as follows. Our worming program is strictly controlled to give the most effective control of worms on the property. Variation to this schedule including additional worming is only permitted following consultation with management.

### *Worming Schedule:*

All horses must have been wormed using Equest plus Tape worming paste at least 5 days prior to arrival at High View.

Spring (around October) – All horses to be wormed with an Ivermectin based wormer (12 week activity)

and Autumn (around April) – All horses to be wormed with Equest plus Tape (moxidectin based wormer) (14-16 week activity)

Summer and Winter worming is with a rotational wormer to be advised at the time.

Horses with signs of ill thrift, itchy tails etc. may need to be wormed more regularly or with additional different actives and these shall be discussed with you on a case by case basis. Please discuss with us if you have any concerns about your horse's worming status.

## Vaccinations:

Vaccination for tetanus AND strangles is compulsory for all horses. Annual boosters are required for tetanus. Strangles is ideally every 6 months, but a minimum of once per year. All new horses must have had at least the first two of their vaccinations for tetanus and strangles prior to arriving at High View. Unvaccinated animals will only be allowed if we have availability of a temporary agistment paddock for the 4 weeks of their initial vaccination protocol, additional costs will apply if this is necessary. First time vaccination protocol involves three injections given two weeks apart:

Day 1 Tetanus and Strangles combined

Day 14 Strangles only (a second combined may be given)

Day 28 Tetanus and Strangles combined

Owners are responsible for tracking and maintaining vaccination. Reminders will periodically be sent out. It is a good idea to time vaccinations with other activities such as annual dentals, or autumn worming so as not to forget.

## Extra Services Costs

### *Compulsory Extra Costs*

Worming and wormer 4 times each year

\$At cost of wormer paste

Vaccination annual tetanus and Strangles booster

\$At cost of vaccination

If your horse is removed from the property temporarily (advanced notice required)

Less than one week

\$full fees charged

One week or more

\$50% full fees charged to hold your place

Paddocks will only be held for longer than one month if full fees are paid for the duration of absence. If the paddock can be re-let on a temporary basis then fees will be waived for the period that they are filled by someone else.

### *Optional Add on Services*

Feeding – you make up the feed from your own supply and we feed at an agreed time. Rug check/ change included if needed.

Once per day

\$5 per day

Twice per day

\$10 per day

Catching/ holding your horse for vet, trimmer, therapy etc. (prior arrangement is necessary, no last minute service.)

One off

\$40 per hour

Fencing repairs. A reasonable amount of wear and tear maintenance is expected and not charged for, as is the occasional wire snap. If your horse goes through fencing and causes a significant amount of structural damage, or causes damage in other ways e.g. wood chewing you may be charged for materials and labour regarding repairs. Labour is \$40 per hour, materials at cost. Horses who continually go through fences or cause ongoing damage to infrastructure may be asked to leave.

## Rules, Terms and Conditions

### *Risk and Safety*

Our property is insured to protect you and your horse against injury or illness as a direct result of any proven negligence. If your horse manages to escape from the property, or causes damage to people or property whilst you are out riding, then the liability for any third party damage caused lays firmly with the owner. **We strongly recommend all agistees seek and procure appropriate third party liability insurance for their horses to guard against this risk.**

- No stallions or colts permitted.
- No visiting dogs. Dogs must be left at home or in the car (only on cool days).
- No unaccompanied children under the age of 16. All children must be accompanied by a responsible adult over the age of 18.
- No horse is to be left in the paddock or stable with a halter on at any time for any reason. Halters will be removed if they are noticed.
- No leading horses from vehicles.
- No riding in any of the grazing paddocks.
- Helmets and appropriate footwear must be worn whilst riding at all times. Sturdy closed in footwear must be worn at all times on the property whilst handling horses (no thongs or crocs).
- When leading horses, only one horse may be led by one handler at a time.
- When riding or leading horses with others, leave at least one horses length between horses at all times.
- No responsibility is taken for any items left in our storage areas. Please do not leave valuable equipment such as saddles and bridles, these areas are intended for feed and rug storage only.
- No smoking in the arena or stable aisles – please only smoke outdoors and dispose of butts in bins provided.
- Horses with shoes may only be kept with other shod horses or in our private paddocks unless belonging to the same owner or unless a private agreement is arranged between two owners.
- Ensure that tack and riding apparel is maintained in good working order and is fastened securely prior to mounting. It is a good idea to check for any sore spots along your horses back prior to mounting to avoid unwanted behaviours.

### **Veterinary and Farrier Care**

The Horse Owner is responsible for all veterinary and farrier care costs during the agistment period. The Agistor will promptly notify the Horse Owner of any health concerns and seek necessary care in consultation with the Horse Owner

### **In the Event of a Horse's Death**

In the unfortunate event that a horse passes away while agisted at High View, it is the owner's responsibility to arrange for the prompt removal of the horse's body from the property.

We recommend contacting Victorian Petfood Processors in Camperdown on (03) 5593 1986. The approximate cost for removal is \$500.

Please notify management immediately so we can assist with access and coordination.

## Agistees Responsibilities

### *Manure Management:*

Manure and old soiled hay must be removed from the entrance yard areas at least twice each week, on an agreed schedule with the other user/s of the paddock system. Manure may be placed in a pile outside the gate and we will collect and move to the manure pile periodically, or you may wheelbarrow it there directly. Alternatively you can throw it into a resting paddock for breakdown.

We will smudge in summer to break down manure and expose worm larvae to desiccating heat, but in winter, smudging only serves to spread worm larvae to every corner of the paddock, so is best removed or left undisturbed.

The manure pile is for manure and soiled hay or stable bedding only!! No twine, rubbish, bandages or anything that is not biodegradable should go on the manure pile.

### *Water Troughs:*

Agistees are responsible for monitoring and maintaining the cleanliness of water troughs which should be checked regularly. Please notify us of any problems with water supply as soon as possible. Trough blocks may be used in summer to curb algae build up. If you require help in working out how to empty and clean troughs, please ask and we will be happy to take you through it.

### *Round Bales:*

All horses must be fed adequate hay in order to meet daily dry matter needs. Requirements will be less when there is plentiful grass (spring, autumn and winter) and more when there is little to no grass (summer). If you purchase round bales these may be stored outside your paddock gate.

- All netwrap and baling twine must be collected and placed in the skip bin near the manure pile. Any netwrap/ twine left in the grass has the potential to wrap around mowing equipment. Agisters found negligent of this responsibility will be charged for any time and materials required to repair machinery damaged in this way.
- Any uneaten hay must be removed by the agister and either placed on the manure pile or spread around bare patches in the paddock. If a large quantity of hay is left then the agister must discuss with us the best way of removing and disposing of it.
- We are able to assist with moving round bales into position in paddocks if requested. Please give a few days notice so that this can be arranged.
- We recommend the use of slow feed haynets to limit waste and prevent hay from being blown away.

### *Rubbish:*

General stable and incidental waste only is permitted in our rubbish bins. Please do not bring rubbish from home. Anyone found to be dumping in our waste bins will be issued a warning. Please remove any rubbish from around paddock gates immediately.

### *Gate and laneways:*

Paddock gateways and laneways must be kept clear at all times. Our mowing service will not be looking for halters and hoof-picks left lying in the grass. Any damage caused to equipment due to things left laying in the grass will be charged to those responsible.

### *Wheel Barrows:*

Must be emptied after each use and left in the storage area near the toilets. Do not use the manure trailer at the arena entrance for cleaning out stables, this is for manure from the arena only. Please use a wheelbarrow and take all soiled bedding directly to the manure pile.

### *Hoses:*

Must be neatly coiled on the racks provided and safely stowed so as not to be a trip hazard. Please ensure no dripping taps or hoses as you leave.

### *Damage/ Breakages:*

Any damage to fences, gates, stables, equipment or any structural damage or perceived risk must be pointed out to us IMMEDIATELY. We cannot fix problems we don't know about and usually they only get worse if not attended to right away. Missing caps from steel posts, faulty insulators causing ticking of the fence, damage to any part of the fence system put all horses on the property at risk from reduced power going through the fence. No problem is too small to report!

In most cases if you accidentally break something you will not be charged for repair or replacement. Please report every breakage as soon as possible.

### *Speed Limits:*

Please ensure that speeds of no more than 20kph are adhered to at all times whilst driving around the property. When laneways get slippery in winter, speeds must be reduced further. Alternatively leave the car in the carpark and walk down to your horses. Some laneways may become impassable by vehicle during very bad weather.

## **Overnight Stable Use**

Stables can be used for bad weather (heat or cold) or for show prep. They are NOT to be used on an ongoing basis by agisters.

### **Eligibility:**

- Overnight stabling is available **by prior approval only** and assessed on a **case-by-case basis**.
- Priority will be given to horses with medical, age-related or weather-sensitive needs.

### **Conditions:**

- Stables must be **booked in advance** and approved by management.
- Horses must be **returned to their paddock by 7:00am** the following morning to allow access to the indoor arena.
- The four stables along the front of the arena are to be used for overnight stays, if they are already used then the two shelter paddocks at the top of the driveway can be used. If all stables are occupied and you would like to bring your horse inside please contact me about the availability of our private stables.
- Owners are responsible for supplying **bedding, water and feed**, and must **muck out the stall** the following morning.
- A **\$10 per night** usage fee applies.
- Stabled horses must be quiet and not pose a risk to themselves, other horses, or users of the indoor arena.
- Any damage caused by the horse to the facility may be billed to the owner.
- Management reserves the right to **decline or cancel** overnight access at any time for safety, operational or fairness reasons.

## **General Notices**

Management must hold a copy of a veterinary release for all horses specifying the maximum balance to spend and authority to call a vet to attend your horse in the event you cannot be reached by telephone during a veterinary emergency.

Worming must be controlled by management in order to avoid wormer resistance problems. Please do not worm your horse outside of the schedule without consulting with management.

If your horse will be leaving the property for any length of time for any reason, please notify management. If your horse will be leaving permanently, please provide at least 2 weeks notice.

Any physical abuse or neglect of horses basic needs will not be tolerated. Offenders will be warned once and then asked to leave if immediate and continued improvements are not made.

If someone other than yourself will be feeding and caring for your horse, please advise management who and provide their contact number.

Stables are available along the front of the arena. Four of these are free for general use by any arena users for saddling up etc., the others are maintained as private stables for agisters to use. It is the responsibility of agisters to keep stables and aisles clear and clean.

## **In Case of Emergency**

The definition of an emergency includes:

- Immediate danger or perceived danger to persons or horses on the property
- Witnessing an injury to persons or horses
- Any perceived risk or situation which could lead to an injury or danger if not attended to right away.

If the situation warrants, call emergency services to deal with whatever situation is unfolding. If emergency services are not needed or you are unsure:

FIRST call Sara on 0407 717 740 - I have all your numbers in my phone and will answer if I possibly can.  
If you can't get me, call Dale on 0429 831 544.

Please save all of these numbers into your phone so that you will have them easily at hand should the need arise.

DO NOT put yourself in danger by trying to take action yourself. Only if it is safe to do so and if you have the necessary skills should you intervene and ONLY after talking to me or Steve.

DO NOT take it upon yourself to catch or treat an injured horse or take any action other than informing me and the owner if you have their contact details.

I am the only person with a signed veterinary release on the property with the authority to treat someone else's horse or call the vet in their absence in the event they cannot be reached and immediate attention is required. Situations where someone has asked another person to care for their horses for a day or two and where authority has been given to that person verbally to action any treatment are excepted, but I should still be informed as a matter of priority.

DO stay in attendance until I or Steve can get there as long as it is safe to do so.

In any situation where a person is injured an incident report must be filled out. I need to know about all injuries to agisters, guests of the cottages or arena users so that the necessary records can be kept.

If you have concerns that are not immediate in nature but represent a potential risk, it is acceptable to text or email me rather than calling. All breakages to fencing, gates, water troughs or other infrastructure would fall into this category unless their condition represents an imminent threat of horses escaping or injuring themselves.

## **In Case of Fire**

Fires originating on the property should be treated as an emergency. The above emergency procedures should therefore come into force. The emergency meeting point should a fire break out is at the manure pile in front of the arena, top of the driveway.

On high fire risk days, we are monitoring conditions and threats constantly. Should the threat of fire from neighbouring properties become a potential danger, agistees will be notified immediately so that bush fire survival plans can be enacted. We have a number of ways to reach friends in the community and rally floats for evacuation of horses if necessary. You are encouraged to plan ahead and consider how you will respond to the threat of bush fire, at which point you will decide to evacuate your horses and where you will plan to take them.

If this emergency situation arises, we will use Facebook or phone calls to communicate as effectively as the situation allows and to get horses out and away from the property as calmly and efficiently as possible. Bear in mind we will also be evacuating holiday makers from the cottages and our own animals so it will really be an 'all hands on deck' situation to assist us to make the process as smooth as possible.

Of course we will do everything in our power to keep horses safe during a bush fire emergency, but please plan to be available to assist in evacuation as the logistics would make it impossible for us to tackle the task by ourselves.

## High View Horse Complex



### Horse Agistment Agreement

I, [Name] , of [Address] ,  
have read, understood, and agree to abide by the terms and conditions outlined in this document (High View Horse Agistment). I agree to pay agistment fees as stated and provide at least two weeks' notice for permanent removal of my horse. I acknowledge the risks associated with horse riding and handling and accept responsibility for my actions and for anyone accompanying me to High View Horse Complex, 237 Illowa Rd.

If I breach these conditions and put myself, my horse, or others at risk, I may be asked to remove my horse with one week's notice, with any monies owed deducted from my bond or collected via a debt collector.

I understand that property insurance covers third-party liability while my horse is on the property, but if my horse escapes the property, third-party liability insurance is my responsibility as the owner.

Name (block letters):

Signature:

Date:

## **Horse and Owner Information Sheet**

Owner Name:

Contact Numbers:

Owner Address:

Email Address:

Preferred Contact Method: Facebook/Instant Messenger (preferred) | Email | SMS

Number of Horses to be Agisted:

### **Horse 1**

- Name:
- Age:
- Shod/Barefoot?
- Height:
- Colour:
- Any Veterinary Concerns/History?:
- Replacement Value \$
- Currently Vaccinated for Tetanus & Strangles?
- Last Vaccination Date:
- Last Dental Check:

### **Horse 2**

- Name:
- Age:
- Shod/Barefoot?
- Height:
- Colour:
- Any Veterinary Concerns/History?:
- Replacement Value \$
- Currently Vaccinated for Tetanus & Strangles?
- Last Vaccination Date:
- Last Dental Check:

## **Horse Owner Veterinary Release**

I \_\_\_\_\_ of

hereby give my permission for an approved representative or agent of High View Horse Complex, 237 Illowa Rd, Illowa, VIC 3282 to call for veterinary attendance to my horse/s in the event I cannot be reached by phone in a situation where the horse requires immediate veterinary attention in the best judgement of that representative.

I authorize that measures may be taken up to the value of \$ \_\_\_\_\_ in the effort to treat my horse/s in the best judgement of the attending veterinarian if I am unavailable.

My preferred veterinarian is:

I understand that if this veterinarian cannot be reached, another may be called instead.

Signed:

Print Name:

Date: